

## About Nick Inc.



Nick Inc. is a locally owned company that specializes in providing physicians and medical professionals medical transcription health information management for a multiple of medical fields. Nick Inc. operates an innovative digital system that is available to professionals 24 hours a day and brings them accurate reports within 24 hours of dictation.

Nick Inc. has recently extended their services to include document scanning. Specializing in conversions of hard copy paper documents into easily stored and accessed digital images, the company focuses on identifying the most cost effective way for its customers to operate in a "paperless" environment.

## Ask us about our promotional gift!



### NICK Inc.

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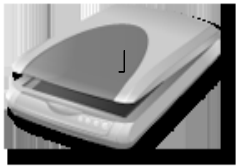
**Medical, Legal,  
General,  
Transcription and  
Document  
Scanning Services**

Telephone: 410-742-NICK  
Fax: 410-742-6879  
Website:  
[www.nicktranscriptions.com](http://www.nicktranscriptions.com)

## Document Scanning

### The Paper Problem

- Paper files must be meticulously organized to be useful.
- Paper files can only be used by one person at a time.
- Paper is expensive, wasteful, and bulky.
- If misfiled or misplaced, paper files may be lost forever.



### Benefits of Digital Files

- Reduces printing, mailing, copying, faxing, and filing costs.
- Diminished office and storage space.
- Provides document disaster recovery.
- Can be accessed anywhere in the world via a network.

### The Solution is Nick Inc.

By outsourcing your document to Nick Inc. you will be able to track, retrieve, search, view, backup, and email your business documents at the touch of a few keystrokes.

## Transcription

### Features

- Dictation services available anywhere in the U.S., with access to a telephone using the convenience of our 1-800 service.
- Secure and confidential. All files are encrypted for your protection.
- Reports delivered to your PC in Microsoft Word format making the transfer to your letterhead effortless.
- Reports can be electronically delivered to pre-specified locations to meet your needs.
- 99% accuracy – transcribed by our experienced staff. Corrections made at no additional charge.

### Advantages

- No hardware to carry and no software to install.
- No time wasted training voice recognition systems.
- Easily archive and access reports.
- Service pays for itself by reduction of in-office expenses.



## Services

### Scanning Services:

- Document scanning
- Document preparation
- Image naming and indexing
- PDF conversion
- Optical Character Recognition (OCR)
- Pick up and delivery
- Quality control
- Documentation destruction

### Transcription Services:

- 24 hour TAT
- Toll free service
- HIPPA compliant
- Document customization
- Web accessible files

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